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# WOODFIELD COMMUNITY ASSOCIATION, INC

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**SUBJECT:** COMPLIANCE REVIEW COMMITTEE MEETING MINUTES

**DATE:** WEDNESDAY, FEBRUARY 26, 2025

The Compliance Review Committee of the Woodfield Community Association, Inc. met in a regular session via Microsoft Teams.

**1. CALL TO ORDER**

The Compliance Review Committee was called to order by Chairman, Eric Breuer at 6:02 PM.

- a. A quorum was established with the following committee members present; Eric Breuer, Tami Rush, and Rollie Blake.
- b. Committee Members absent: Alex Vila and Susan Kamba.

**2. PROOF OF NOTICE**

Woodfield Homeowners Association Website, Hearing Letters sent via certified and regular mail.

**3. REVIEW OF MEETING MINUTES**

Review and approval of previous Meeting Minutes. Eric Breuer motioned approval for the January meeting minutes, Rollie Blake seconded the approval. Motion passed unanimously by all present.

**4. OLD BUSINESS**

Unresolved violations, Compliance Review Committee requests, or pending issues.

- a. CRC violation database access request pending for NINE months.

**5. NEW BUSINESS**

- a. The CRC has requested that all fine hearing letters be forwarded to all committee members via email within three days of being sent out to the party responsible.
- b. The CRC requests that fine payment letters be forwarded to the CRC Chairman via email within three days of being sent out to the party responsible.

**6. VIOLATION HEARINGS**

The Compliance Review Committee provided all homeowners who were present with the opportunity to state their case and address any questions that would assist in the decision-making process. Following thorough discussion, the Compliance Review Committee reached a decision regarding the imposition of fines. While some violations were deemed deserving of a fine, others were not penalized. The Committee determined that a maximum penalty of \$1000 will be imposed for certain violations, considering the nature and frequency of each case.

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- a. 382 Waterford Circle East
  - i. It was noted that the homeowner needed to paint the house.
  - ii. The owner was not present for hearing.
  - iii. The house appears to have been painted.
  - iv. The CRC voted unanimously to rescind the fine.

7. **NEXT COMPLIANCE REVIEW COMMITTEE MEETING**

Wednesday, March 26, 2025, at 6:00 PM, via Microsoft Teams.

8. **ADJOURNMENT**

With no further matters to address, Eric Breuer motioned to adjourn the meeting at 6:32 PM. Tami Rush seconded the Adjournment. Motion passed unanimously by all present.

**SUBMITTED BY:** Eric Breuer, CRC Chairman